## REGULAR RULEMAKING FLOWCHART

(Revised February 12, 2021)

To illustrate an example of the regular rulemaking process functioning in an efficient manner, the staff of the Governor's Regulatory Review Council (Council) has developed the flowchart below. As the particular circumstances surrounding any potential rulemaking may require changes to this process, please contact Council staff with questions as they arise.

Policy Advisor approves or The Agency works with The Agency determines disapproves the request to its Policy Advisor in the that a rule or rules should engage Governor's Office to be created, amended or in rulemaking. obtain an approval from If disapproved, repealed. Executive Order 2021-02. STOP HERE The Agency reserves a If appropriate, the Agency notifies The Agency determines if, time and venue for an stakeholders of its intention to under A.R.S. 41-1032(A), enter into a rulemaking and seeks oral proceeding (to be there is justification for their input. The Agency drafts the held at the end of the proposed rules and an Economic, the rules to have an Small Business, and Consumer 30-day public comment immediate effective date. Impact Statement (EIS). period). The Agency files a Notice of The Agency fields public Docket Opening and a At the end of the 30-day Notice of Proposed comments for at least a public comment period, Rulemaking with the 30-day period (beginning the Agency holds an oral Secretary of State for on the date that the proceeding and closes the publication in the Notices are published). rulemaking record. Administrative Register. **Policy Advisor reviews** Based on feedback, the Agency resubmits Agency may make amended/corrected and technical corrections and proposed approves non-substantial rules to the Policy amended/corrected amendments. Advisor. proposed rules. During a separate required Within 120 days of the close of The Council votes on the rulemaking 30-day public comment period, record, Agency submits the EIS, and EIS. A 2/3 voting majority is Council Staff reviews the proposed rules, and BOTH required for an immediate effective proposed rules and EIS. The rules (initial in Step #3, and final in date. If approved, the Agency files a and EIS are publicly considered Notice of Final Rulemaking with the Step #8) Governor's Office at an upcoming Study Session Secretary of State for publication in

and Council Meeting.

the Administrative Register.

approvals electronically to GRRC.