PROCESS FOR FIVE-YEAR-REVIEW REPORT

The Agency receives a reminder letter from the Council at least 90 days prior to the due date of the report.

The Agency reviews the rules.

Based on the review, the Agency determines whether any rule is unnecessary and outdated; therefore, should be expired.



According to R1-6-301(A), the Agency begins to draft the five-year-review report (5YRR) with the following information for the rules that the Agency determined should not be expired:

- General and Specific authority for the rules;
- ·An objective for reach rule, including the purpose of the rule;
- ·Whether the rules are effective in achieving their objectives;
- •Whether the rules are consistent with state and federal statutes and other rules;
- Whether the rules are enforced as written;
- Whether the rules are clear, concise, and understandable;
- ·A summary of the written criticisms received regarding the rules in the last five years;
- An estimate of the economic impact of the rules with the economic impact on the last making of the rules;
- *If applicable, the status of the proposed course of action in the previous 5YRR;
- Whether the probable benefits of the rules outweigh the probable costs;
- . Whether the rules are more stringent than federal law; and
- For rules adopted after July 29, 2010, that require issuance of permit or license, analyzes whether the rules comply with A.R.S. 41-1037.



After identifying the issues,

the Agency develops a

proposed course of action to

address the issues in the

5YRR.

The Agency drafts cover letter, pursuant to R1-6-301(C).

The Agency submits an electronic copy of the cover letter, 5YRR, current rules, statutes, and if applicable, EIS.

Council Staff provides a timeline to the Agency and reviews the submission.



The Council votes on the 5YRR.



The 5YRR is publicly considered by the Council at an upcoming study session and regular meeting.



Based on the feedback from the Council Staff, the Agency may make amendments to the 5YRR.